

APPROVED
By Rector's Decree
No. 233-ОД as of 22.12.2021

AGREED:
Minutes of Academic Council
meeting
22.12.2021 No. 5

**RULES OF ADMISSION
to Postgraduate Studies at State Institution “Luhansk Taras Shevchenko
National University” for Obtaining Doctor of Philosophy Degree
in 2022**

Studying of Doctors of Philosophy at State Institution “Luhansk Taras Shevchenko National University” is carried out in accordance with “Procedure for training undergraduates of the degree of Doctor of Philosophy and Doctor of Science in higher educational (scientific) institutions”, approved by the Resolution of the Cabinet of Ministers of Ukraine dated March 23, 2016 No. 261 and the Orders of the Ministry of Education and Science of Ukraine No. 590 on May 30, 2016 and No. 771 on 04.07.2016, Rules of admission to postgraduate studies State Institution “Luhansk Taras Shevchenko National University” (hereinafter – the Rules of admission), developed in accordance with the Conditions of Admission to Higher Education Institutions of Ukraine in 2021, approved by the Order of the Ministry of Education and Science of Ukraine dated October 13, 2021 No. 1098 and approved by the Academic Council of the University dated December 22, 2021 (Minutes No. __).

I. General regulations

State Institution “Luhansk Taras Shevchenko National University” announces admission to Doctor of Philosophy Degree of Full-time (Full-time, Evening) and Intermittent modes of study in the programme subject areas listed in Appendix 5.1.

Citizens of Ukraine, foreigners, and stateless persons permanently residing in Ukraine legally, have the appropriate educational level and have expressed a desire to obtain a Doctor of Philosophy Degree are admitted to Postgraduate studies of State Institution “Luhansk Taras Shevchenko National University”. Foreigners and stateless persons permanently residing in Ukraine, persons granted refugee status in Ukraine, persons in need of additional or temporary protection, and persons granted foreign Ukrainian status and legally staying in Ukraine are entitled to obtain Doctor of Philosophy Degree on an equal footing with the citizens of Ukraine. Obtaining

Doctor of Philosophy Degree by these categories of persons by state order is carried out within the quotas set by the Cabinet of Ministers of Ukraine.

Admission to Postgraduate studies of State Institution “Luhansk Taras Shevchenko National University” is carried out by competition for each programme subject area separately, regardless of funding sources. In the absence of applicants for admission to Postgraduate studies in a certain programme subject area of the state order, such places by the Decision of Admission Committee are added to the scope of the state order of State Institution “Luhansk Taras Shevchenko National University” in another programme subject area within one field of study.

The organization of admission of entrants to Postgraduate studies of State Institution “Luhansk Taras Shevchenko National University” is carried out by Admission Committee for admission to Postgraduate studies, the composition of which is approved by Rector of the university - the Chairman of the Committee.

The Rector ensures compliance with the laws of Ukraine, including the Conditions of Admission to Postgraduate studies of State Institution “Luhansk Taras Shevchenko National University” in 2022 and these Rules of Admission.

The decision of Admission Committee for admission to Postgraduate studies, taken within its powers, is basis for the issuance of relevant Decree by Rector.

2. Requirements for the level of education of entrants

Persons who have obtained Master’s Degree or an educational-qualification level of Specialist are admitted to Postgraduate studies for Full-time (Full-time, Evening) and Intermittent modes of study for Doctor of Philosophy Degree on competitive basis.

3. Funding for the training of Doctors of Philosophy

Postgraduate training at the university is carried out at the expense:

- of state budget expenditures for Full-time (Full-time, Evening) mode of study;
- by vouchers;
- of individuals and/or legal entities (under the terms of the contract, over the state order for Full-time (Full-time, Evening) and intermittent mode of study.

Training of foreign citizens and stateless persons is carried out on the basis:

- of international agreements of Ukraine, international exchange or mobility programmes;
- agreements concluded between university and a higher educational institution of another country on the exchange of scientists or academic mobility;
- at the expense of legal entities and individuals (under the terms of the contract).

Citizens of Ukraine have the right to obtain Doctor of Philosophy Degree free of charge in state and municipal institutions of higher education on a competitive basis, if this degree is obtained for the first time by a citizen from the state budget.

Full-time Postgraduate students receive a state scholarship in case of enrollment in the state order in accordance with the laws of Ukraine;

Postgraduate students of all modes of study enjoy benefits in accordance with the laws of Ukraine.

The term of Postgraduate studies does not exceed 4 years.

4. Deadline for applications and documents, entrance examinations, competitive selection and enrollment

The order of work of Admission Committee: every day, except Saturday and Sunday, from 8.00 to 17.00. Applications for admission to Postgraduate studies with all documents are accepted from August 22 to August 29, 2022 at: 92703, Luhansk region, the city of Starobilsk, Gogol Square, 1, room 9 a; tel.: 095-220-3824, 095-815-5104, 099-547-6168.

Acceptance of applications and documents, entrance tests, competitive selection and enrollment in Postgraduate Full-time and Intermittent modes of study are held within the following period:

Stages of the admission campaign	
Beginning of acceptance of applications and documents	August 22, 2022
End of acceptance of applications and documents	August 29, 2022
Terms of conducting entrance exams	September 1– 10, 2022
Terms of enrollment of entrants at the expense of state budget	by September 20, 2022
Terms of enrollment of entrants at the expense of individuals and legal entities	by September 30, 2022
Beginning of Postgraduate studies	October 1, 2022

5. Procedure for receiving applications and documents

Applicants to Postgraduate studies personally submit the following documents:

- application;
 - copy of Master's (Specialist's) Degree with supplements; (persons who have obtained relevant education abroad – copy of the nostrified diploma with supplements);
 - personnel record card, certified by the seal of the institution in which the Postgraduate entrant is studying or working;
 - 2 photographs 3×4;
 - list of published scientific works and inventions (if any) (sample);
- applicants who do not have published scientific papers and inventions, submit abstracts in their chosen scientific programme subject area;

- international certificate in a foreign language, which certifies not less than level B2 of the European Recommendations on Language Education or similar level (if any);
- medical certificate of health form No. 086/y;
- excerpt from the meeting of the department on the recommendation for Postgraduate studies (for lecturers and staff of State Institution “Luhansk Taras Shevchenko National University”);
- excerpt from the minutes of the meeting of the Academic Council of the Educational and Scientific Institute (Faculty) on the recommendation for admission to Postgraduate studies (only for graduates of the current year);
- referral from the organization of the state form of ownership, for which postgraduate entrant will be trained by state order;
- a copy of the certificate of assignment of the identification number;
- copy of passport (pages 1, 2, 11);
- a copy of the certificate of registration of an internally displaced person;
- military card or certificate of registration.

Passport, diploma of higher education, submitted by entrants in person.

Admissions Committee of university admits entrants to the entrance tests on the basis of submitted (all listed and on time) documents and may deny the entrant admission to the entrance tests to Postgraduate studies due to failure to submit documents specified in the Admission Rules.

Appendix 5.1

The list of fields of study and names of programme subject areas for which admission to the postgraduate programme of State Institution “Luhansk Taras Shevchenko National University” is announced for Doctor of Philosophy Degree

No.	Code and name of the field of study	Code and name of programme subject area	Licensed volume	Certificate number of accreditation educational programme and expiration date
1.	01 Education / Pedagogy	011 Education, pedagogical sciences	30	2116 01.07.2027
2.		015 Vocational education (by specializations)	15	
3.	02 Culture and arts	025 Musical arts	10	
4.	03 Humanities	032 History and archeology	12	
5.		035 Philology	20	
6.	05 Social and	051 Economics	10	

7.	behavioral studies	052 Political science	5	
8.		054 Sociology	10	
9.	07 Management and administration	073 Management	5	
10.	11 Mathematics and statistics	111 Mathematics	5	2334 01.07.2021
11.	20 Agriculture and construction	201 Agronomy	10	
12.	23 Social work	231 Social work	15	2241 01.07.2021
13.	28 Public management and administration	281 Public management and administration	10	

6. Conducting entrance exams, competitive selection

Entrants to Postgraduate studies take entrance exams in the specialty, philosophy, foreign language of choice (English, German, French and other languages):

– **in the specialty in the form of an oral exam** (in the amount of standard of higher education Master's Degree in the relevant specialty). Coefficient of entrance exam in the specialty is 0,5;

– **in foreign language in the form of an oral exam.** Entrant who has confirmed his level of English proficiency with a valid test certificate of TOEFL or International English Language Testing System, or Cambridge English Language Assessment certificate (not lower than level B2 of the European Recommendations on Language Education or similar);

– German – valid TestDaF certificate (not less than level B2 of the Common European Framework of Reference for Languages or similar);

– French – valid certificate of DELF or DALF test (not lower than level B2 of the European Recommendations on Language Education or similar level), is exempt from taking the entrance exam in foreign language.

When determining the results of competition, these certificates are equated to the results of the entrance exam in foreign language with the highest score. Coefficient of entrance exam is 0,25;

– **in philosophy in the form of testing** (in the scope of educational programmes for higher educational institutions of the IV level of accreditation). Coefficient of entrance exam is 0,25.

The results of entrance exams to Postgraduate studies of State Institution “Luhansk Taras Shevchenko National University” are valid for 12 months.

Programmes, content and schedule of entrance exams for admission to Postgraduate studies are published on the website of State Institution “Luhansk Taras Shevchenko National University”.

Persons who, without good reason, did not show up for the entrance exams at the scheduled time, persons who took the documents after the date of the end of the acceptance of documents, are not allowed to participate in the next entrance exams and competitive selection.

Re-examination of entrance examinations is not allowed.

Appeals against the results of the entrance exams shall be submitted no later than the next working day after the announcement of the grade from the entrance exam and shall be considered by Appeals Commission no later than the next working day after their submission. The procedure for filing and reviewing appeals and the composition of appeal commissions are approved by Rector’s Decree.

According to the decision of Admissions Committee, the results of the entrance exam in the specialty may be credited for participation in the competitive selection for admission to Postgraduate studies of State Institution “Luhansk Taras Shevchenko National University” in another programme subject area within one field of study in the absence of other applicants for admission to such programme subject area.

Competitive selection of persons for Postgraduate studies at State Institution “Luhansk Taras Shevchenko National University” is carried out according to the rating determined by the competitive score.

Ranking list of Postgraduate entrants who are recommended for enrollment is sorted by competitive score from higher to lower.

The right to priority enrollment

In case of receiving the same number of points, the following entrants will have the preemptive right when enrolling in Postgraduate studies:

- employees of State Institution “Luhansk Taras Shevchenko National University” and its separate structural subdivisions;
- winners of the second round of All-Ukrainian Olympiads and competitions of student research papers;
- who have scientific publications, approved by the Academic Council of the university topic of research, participated in competitions, contests, conferences;
- who have successfully completed Master’s Degree, having Master’s Degree diploma with honors.

7. Enrollment order

Order of enrollment in Postgraduate studies is issued by Rector on the basis of the decision of Admissions Committee. Each Postgraduate student, at the same time as his enrollment, is assigned a supervisor. Information on enrollment is published on the website of State Institution “Luhansk Taras Shevchenko National University”.

8. Admission to Postgraduate studies of State Institution “Luhansk Taras Shevchenko National University” in target direction

Persons who enter Postgraduate studies of State Institution “Luhansk Taras Shevchenko National University” to prepare for the state order on the terms of targeted admission in accordance with the places allocated by the Ministry of Education and Science of Ukraine, add a direction issued by the heads of higher educational institutions that have ordered such places in the Ministry of Education and Science of Ukraine.

In case of absence of entrants who have target direction from other higher educational institutions that ordered target places at State Institution “Luhansk Taras Shevchenko National University”, the volumes of state orders for other higher educational institutions proved by the Order of the Ministry of Education and Science of Ukraine are added to State Institution “Luhansk Taras Shevchenko National University” within the field of study.

State Institution “Luhansk Taras Shevchenko National University” concludes agreements on Postgraduate training in the target direction in accordance with the laws of Ukraine.

9. Peculiarities of admission of foreigners and stateless persons to study at State Institution “Luhansk Taras Shevchenko National University”

Admission of foreigners and stateless persons to State Institution “Luhansk Taras Shevchenko National University” is carried out in accordance with the Laws of Ukraine “On Higher Education”, “On the Legal Status of Foreigners and Stateless Persons”, “On Foreign Ukrainians”, “On Refugees and Persons in Need of Additional or Temporary Protection”, by the Decree of the President of Ukraine dated June 3, 1994 No. 271 “On measures for the development of economic cooperation of regions of Ukraine with adjacent regions of the Republic of Belarus and administrative-territorial units of the Republic of Moldova”, by the Resolutions of the Cabinet of Ministers of Ukraine of February 26, 1993 No. 136 “On the training of foreign citizens in Ukraine”, of September 11, 2013 No. 684 “Some issues of recruitment for training of foreigners and stateless persons”, by the Order of the Ministry of Education and Science of Ukraine dated November 1, 2013 No. 1541 “Some issues of organization of recruitment and training (internship) of foreigners and stateless persons”, registered at the Ministry of Justice of Ukraine on November 25, 2013 under No. 2004/24536, by Regulation on the admission of foreign citizens at State Institution “Luhansk Taras Shevchenko National University” in 2018.

Foreigners and stateless persons (hereinafter – foreigners) may obtain Doctor of Philosophy Degree at the expense of individuals or legal entities, unless otherwise provided by international treaties of Ukraine, consent to be binding of which was given by the Verkhovna Rada of Ukraine, laws or agreements between State Institution “Luhansk Taras Shevchenko National University” on international academic mobility.

Enrollment of entrants from among foreigners for Doctor of Philosophy Degree at the expense of individuals or legal entities may be carried out by State Institution “Luhansk Taras Shevchenko National University” during the year.