

APPROVED
By Rector's Decree
No. 233-ОД as of 22.12.2021

AGREED:
Minutes of Academic Council
meeting
22.12.2021 No. 5

**RULES OF ADMISSION
to Doctoral Studies at State Institution “Luhansk Taras Shevchenko National
University” for Obtaining Doctor of Science Degree
in 2022**

Studying of Doctors of Philosophy at State Institution “Luhansk Taras Shevchenko National University” is carried out in accordance with “Procedure for training undergraduates of the degree of Doctor of Philosophy and Doctor of Science in higher educational (scientific) institutions”, approved by the Resolution of the Cabinet of Ministers of Ukraine dated March 23, 2016 No. 261 and in accordance with the Conditions of Admission for studying in 2022, approved by the Order of the Ministry of Education and Science of Ukraine dated October 13, 2021 No. 1098 and approved by the Academic Council of the University dated December 22, 2021 (minutes No. __ __).

1. General regulations

Citizens of Ukraine, foreigners, as well as stateless persons residing on the territory of Ukraine on legal grounds are admitted to Doctoral studies of State Institution “Luhansk Taras Shevchenko National University”. Foreigners and stateless persons permanently residing in Ukraine, persons granted refugee status in Ukraine, persons in need of additional or temporary protection, and persons granted foreign Ukrainian status and legally staying in Ukraine have the right to obtain Doctor of Science Degree on an equal footing with the citizens of Ukraine, except for the right to obtain the Degree at the expense of state budget of Ukraine, local budgets, unless otherwise provided by international treaties or national programmes.

Peculiarities of the organization of reception of foreign citizens are also determined by other national acts and documents and normative documents that are part of the current regulatory framework for quality management of the university.

Admission to Doctoral studies is carried out on a competitive basis for each programme subject area separately, regardless of funding sources. In the absence of

applicants for admission to Doctoral studies in places financed from the state budget, such places by the Decision of the Academic Council of the university are added to the scope of the state order of State Institution “Luhansk Taras Shevchenko National University” in another programme subject area within one field of study.

The normative term for preparing a Doctor of Science in Doctoral studies is two years.

In order to settle the relations between Doctoral student and State Institution “Luhansk Taras Shevchenko National University” an agreement is concluded.

Reception of documents, registration of personal files of entrants to Doctoral studies, as well as the performance of other functions related to admission to Doctoral studies is carried out by the Postgraduate Department.

2. Requirements for the level of education of entrants

Doctoral students include persons who have Doctor of Philosophy Degree, scientific achievements and published works in the chosen specialty (including publications in international peer-reviewed journals indexed in scientometric databases, in accordance with the requirements for the level of scientific qualification of persons obtaining scientific degrees) and which have scientific results that require completion or design in the form of a dissertation, monograph or scientific report on a set of articles.

During the period of Doctoral studies, Doctoral student is obliged to defend the results of his research in a specialized scientific council.

3. Financing the training of Doctors of Sciences

Doctoral studies at the university are carried out at the expense:

- funds of the state budget of Ukraine by state order;
- of individuals and legal entities (under the terms of the contract) – over the state order.

Training of foreign citizens and stateless persons is carried out on the basis:

- international agreements of Ukraine and / or international exchange or mobility programmes;

- on the basis of agreements concluded between the university and higher educational (scientific) institutions of other countries on the exchange of scientists or academic mobility;

- at the expense of legal entities and individuals (under the terms of contract).

Volumes of admission to Doctoral studies by state order are approved in accordance with the current legislation of Ukraine and brought to State Institution “Luhansk Taras Shevchenko National University” by the relevant Order of the Ministry of Education and Science of Ukraine.

Persons who previously studied at Doctoral studies under the state order and did not defend or were expelled from it ahead of time, have the right to re-enter the Doctoral studies programme under the state order only if reimbursement of funds spent on their training, in the manner prescribed by the Cabinet of Ministers of Ukraine.

The list of fields of study for which admission to study is announced, normative terms of training for obtaining the scientific degree of Doctor of Science is given in the Appendix 5.1.

Doctoral students receive a scholarship in case of enrollment by state order in accordance with current legislation of Ukraine.

4. Deadline for applications and documents, entrance examinations, competitive selection and enrollment

The order of work of Admission Committee: every day, except Saturday and Sunday, from 8.00 to 17.00. Applications for admission to Doctoral studies with all documents are accepted from August 20 to August 28, 2021 at: 92703, Luhansk region, the city of Starobilsk, Gogol Square, 1, room 9a; tel.: 095-220-3824, 095-815-5104.

Acceptance of applications and documents, enrollment in Doctoral studies are held within the following period:

Stages of the admission campaign	
Beginning of acceptance of applications and documents	August 20, 2021
End of acceptance of applications and documents	August 28, 2021
Terms of enrollment of entrants at the expense of state budget	by September 30, 2021
Terms of enrollment of entrants at the expense of individuals and legal entities	by September 30, 2021
Beginning of Doctoral studies	October 1, 2022

5. Procedure for receiving applications and documents

Applicants to Doctoral studies personally submit the following documents:
– application addressed to Rector of the university;

- personnel record card, certified by the seal of the institution in which the Doctoral entrant is working;
- list of published scientific works and inventions (according to the established sample with definition of professional editions on a specialty of the supposed dissertation);
- medical certificate of health form No. 086/y;
- copy of the Doctor of Philosophy diploma (candidate of sciences);
- a copy of the certificate of conferment of the academic title of associate professor (professor, senior researcher, senior scientific researcher) (if available);
- detailed dissertation plan for obtaining the Doctor of Science Degree;
- written description of the entrant’s scientific activity, compiled by a Doctor of Sciences who is a full-time scientific-pedagogical or research employee of the university, with the consent to be a scientific consultant in case of admission to the Doctoral studies programme;
- a copy of the certificate of assignment of the identification number;
- two photographs (3x4);
- copy of passport (pages 1, 2, 11);
- certificate of registration of an internally displaced person;
- military card or certificate of registration.

Passport, Doctor of Philosophy diploma (candidate of sciences), certificate of associate professor, senior researcher (senior scientific researcher) are submitted by entrants in person.

Appendix 5.1

The list of fields of study and programme subject areas, or which admission to the Doctoral studies programme for Doctor of Science Degree

No.	Code and name of the field of study	Code and name of programme subject area
1.		011 011 Education, pedagogical sciences
2.	01 Education / Pedagogy	015 Vocational education (by specializations)
3.	03 Humanities	032 History and archeology
4.	23 Social work	231 Social work

6. Admission to Doctoral studies of State Institution “Luhansk Taras Shevchenko National University” in target direction

Persons entering the Doctoral studies of State Institution “Luhansk Taras Shevchenko National University” for studying under the state order on the terms of

targeted admission in accordance with the places allocated by the Ministry of Education and Science of Ukraine add a target direction issued by the heads of higher educational institutions that have ordered such places in the Ministry of Education and Science of Ukraine.

In case of absence of entrants who have target direction from other higher educational institutions that ordered target places at State Institution “Luhansk Taras Shevchenko National University”, the volumes of state orders for other higher educational institutions proved by the Order of the Ministry of Education and Science of Ukraine are added to State Institution “Luhansk Taras Shevchenko National University” within the field of study.

7. Enrollment in Doctoral studies programme of State Institution “Luhansk Taras Shevchenko National University”

Enrollment in Doctoral studies is carried out on the recommendation of the Academic Council of the university. The Order of enrollment in Doctoral Studies is issued by the Rector on the basis of the decision of the Academic Council of the university.

The entrant is notified of enrollment in Doctoral studies programme within five days from the date of the relevant decision.

Also, within five days from the date of the relevant decision, the applicant is notified of the refusal to enroll in Doctoral studies programme.

The official announcement of the provision or non-provision of recommendations for enrollment in Doctoral studies is the publication of information about the relevant decision of the Academic Council of the university on the website of State Institution “Luhansk Taras Shevchenko National University”.